

BOARD OF COUNTY COMMISSIONER'S MINUTES

June 24, 2013

Jacob McHughes, District #1 Special Projects Manager, led attendees in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 24th day of June 2013, in the conference room of the County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Karl Fisher, CCSD Chief, Jose Chavez, Trent Bourland, Wanda Danley, Jim Williams, Melinda Duke, Keri Lyles, Gayla Sukenis, Jacob McHughes, George Mauldin, Joy Hampton and Linda Atkins.

After the reading of the minutes of the regular meeting of June 17, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rusty Sullivan.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

D. Old Business:

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Darry Stacy, to table the awarding and/or rejecting of bids for **Bid #SHE-1616-Non-Encumbered Contract for Shower Curtains for the Cleveland County Detention Center.** The bid term will be from bid award date through June 30, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

2. Upon the recommendation of Keri Lyles, Assistant Purchasing, Rod Cleveland moved, seconded by Darry Stacy, to award the low bid of Midwest Printing Company, for **Bid #EB-1617-One –Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board.** The bid term will be from July 1, 2013 through June 30, 2014 with the option to renew one (1) more year.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

E. Items of Business:

1. Rod Cleveland moved, seconded by Rusty Sullivan, to approve the **Resolution in appreciation of Cleveland County North Carolina County Commissioners and its residents for continued support of Cleveland County, Oklahoma.**

Chairman Cleveland read the Resolution into the minutes. (A copy is attached hereto and made a part of these minutes.) He said that the Cleveland County North Carolina County Commissioners had adopted a Resolution approximately two weeks ago showing support to Cleveland County, Oklahoma and thanking their residents for putting together donations and man power that actually came to our State and volunteered. He wanted to recognize them and to express the County’s appreciation for all they have done. He spoke with Jason Falls, Vice-Chair, who plans a visit on Wednesday or Thursday to meet with the Commissioners to tour the damage. Mr. Cleveland suggested that Darry Stacy may want to take him on a tour of the Little Axe area as well.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

2. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Rescinding and Re-awarding the following items from Harvey Sales Janitorial Supplies on Bid #SHE-1613:**

- a. 43’X48” Trash Bags, Opaque, 14-16 mic Natural Liner, 56 gal, page 4, awarded at \$16.80. The price should be \$22.00.

- b. 33’X40” Trash Bags, 14-16 mic Natural Liner, page, awarded at \$13.20. The price should be \$19.11.

Bid # SHE-1613 was awarded in 6-10-13 Commissioners’ Meeting.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

3. Rusty Sullivan moved, seconded by Darry Stacy, to approve **the Rescinding and Re-awarding Bid #SHE-1612-Inmate Sandals to Justice Packaging and Re-Award to ICS Jail Supplies, Inc.** per bid summary. Justice Packaging bid a PVC type sandal and the bid called for an EVA type sandal. ICS Jail Supplies, Inc., bid an EVA sandal and was the low bidder for the EVA sandal.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

4. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Resolution for Cleveland County to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Group and the Intent to Participate in ACCO Self-Insurance Group** in the amount of \$330,719.00 for the period July 1, 2013 through June 30, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

5. Rusty Sullivan moved, seconded by Darry Stacy, to approve **the Agreement between Cleveland County and Del Nero Communications Management** for wireless service. The agreement is from July 1, 2013 through June 30, 2014:
 - a. District #1 at \$100.00 per month
 - b. District #2 at 50.00 per month
 - c. District #3 at 50.00 per monthThe vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

6. Darry Stacy moved, seconded by Rusty Sullivan, to approve **the Lease Agreement made between Cleveland County District #2 and Del Nero Communications** for space on tower located at 6706 E. Alameda and wall space in building located at the base of tower. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

7. Rusty Sullivan moved, seconded by Darry Stacy, to approve **Amendment No. 3 of the Operating Agreement between the Cleveland County Sheriff’s Office and ARAMARK Correctional Services, LLC** for the management of the food service operation at the Cleveland county Detention Center for the period July 1, 2013 through June 30, 2014. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

8. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Annual Maintenance Agreement between Global software and Cleveland County Sheriff’s Office** in the amount of \$38,250.00 for the period July 1, 2013 through June 30, 2014. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

9. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Contract between Cleveland County Board of Commissioners on behalf of Cleveland County Sheriff’s Department and Nixle LLC** for access, usage and maintenance of products known as “TIP WATCH and NIXLE CONNECT” in the amount of \$4,995.00 for the period July 1, 2013 through June 30, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

10. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Contract Renewal between the Cleveland County Sheriff’s Department and ESW Correctional Healthcare LLC**, an Oklahoma Limited Liability Company for Medical Staffing and Administration in the F. DeWayne Beggs Detention Center from July 1, 2013 through June 30, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
11. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Contract between the Cleveland County Sheriff’s Office/S-Cap Program and Elizabeth P. Jones** for the period July 1, 2013 through June 30, 2014 in the amount of \$3,500.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
12. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Contract between the Cleveland County Sheriff’s Office/S-Cap Program and Lisa Lewis** for the period July 1, 2013 through June 30, 2014 in the amount of \$2,000.00 per month to be paid semi-monthly for 30 hours per week. Services include assisting S-Cap staff as needed on projects relating to the Program’s success.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
13. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Contract between the Cleveland County Sheriff’s Office/S-Cap Program and Jennifer Walker Smothers** for the period July 1, 2013 through June 30, 2014 in the amount of \$3,000.00 per month to be paid semi-monthly. Services include training of incarcerated women, complete mental health overviews and maintaining program evaluations.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
14. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Annual Maintenance Agreement between the Board of Cleveland County Commissioners** on behalf of the Cleveland County Treasurer and Stanley Security Solutions on Closed Circuit Television/Security System within the Treasurer’s Office for the period July 1, 2013 through June 30, 2014 in the amount of \$900.00.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

15. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Agreement between the Cleveland County Health Department and NorthHaven Church** to provide a location and support services for the Early Foundation Replication Project for the Period July 1, 2013 through June 30, 2014 in an amount not to exceed \$2,806.00.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

16. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Contract between the Cleveland County Health Department and Miranda Steffen** to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$14.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$13,831.00. This contract is to be effective July 1, 2013 through June 30, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

17. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Cleveland County Health Department and Videsha Marya** to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health department will pay \$12.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$14,333.00. This contract is to be effective July 1, 2013 through June 30, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

18. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Contract between the Cleveland County Health Department and Julie Brown** for services as a teaching assistant for the Early Foundations Replication Project for the period of July 1, 2013 through June 30, 2014. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.565 per mile as per State Travel Reimbursement Act not to exceed \$9,713.00.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s Note: It is noted for the minutes that “Julie Brown” should read “Julie Bond” on Item No. 18.)

19. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Resolution to Declare Surplus and Junk H600-2 White Microwave** from the County Assessor’s Office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

20. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **Resolution for Disposing of Equipment in the Judge’s and Court Clerk’s Office** declaring surplus and trading the following state computer equipment:

- a. L218.190 Printer HP LJ2430 SN/CNGJF28802
- b. J220.521 Computer HP DC7900 SN/MXL9100WST

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

21. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Allocation of Alcoholic Beverage Tax** in the amount of \$34,172.76.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

22. Darry Stacy moved, seconded by Rusty Sullivan, to approve the **May 2013 Monthly Report** of the following Officers:

- a. Jim Williams, County Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. David Tinsley, County Assessor
- g. Shari Kinney, Health Department

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: It is noted for the minutes that Item “f” should have read Joe Lester, County Sheriff, May 2013 Monthly Report, instead of Item “f” David Tinsley, County Assessor.)

23. Rusty Sullivan moved, seconded by Darry Stacy, to approve the following **Cash Fund Appropriations:**

a. Co. Assessor’s Revolving Fund	\$	70.00
b. Bridge Capital Improvement Fund	\$	42.48
c. Co. Bridge and Road Improvement Fund	\$	56,872.76
d. Co. Commissioners Bldg. Fund	\$	27.76
e. Co. Clerk’s Lien Fee Fund	\$	4,749.25
f. Co. Clerk’s Preservation Fee Fund	\$	27,682.04
g. Child Abuse Prevention Fund	\$	733.20
h. Court Clerk Revolving Fund	\$	12,969.25
i. DA Incarceration Costs Fund	\$	836.69

j. Co. Fair Board Fund	\$	13,880.50
k. Highway Unrestricted Fund	\$	1,518,615.16
l. S.T.O.P. Violence Against Women Grant Fund	\$	2,706.00
m. Sales Tax Fund	\$	641,132.38
n. Co. Sheriff’s Commissary	\$	39,962.22
o. Sheriff Courthouse Security Service Fee Fund	\$	3,422.51
p. Co. Justice Center	\$	299,145.56
q. Co. Sheriff Federal Share Revenue Fund	\$	8.96
r. Co. Sheriff Revolving Fund	\$	164,204.88
s. Co. Sheriff Service Fees Fund	\$	76,295.53
t. Co. Sheriff Jail Fund	\$	6,703.48
u. Co. Treasurer’s Certification Fee Fund	\$	5,150.00
v. Drug Court Revolving Fund Adult	\$	1,726.38

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

24. Darry Stacy moved, seconded by Rusty Sullivan, to approve **the Certificate of Requesting Officers on the following Blanket Purchase Order Numbers:**

13-0009	F2	13-3274	SL2	13-0034	T2A
13-0013	F2	13-3480	CCJC2	13-0037	T2A
13-0197	C2	13-3670	E2	13-0040	T2A
13-0260	B2A	13-4324	CCJC2	13-0497	T2A
13-0399	E2			13-0571	T2A
13-1095	C2			13-0614	T2A
13-1513	C2			13-0617	T2A
13-2764	H2			13-0619	T2A
				13-1720	T2A
				13-3360	T2A
				13-4846	T2A
13-0365	MD1C				
13-0375	MD2				
13-2655	MD1C				
13-5340	MD1C			13-4356	CFB2
13-5367	MD2				

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

25. Rusty Sullivan moved, seconded by Darry Stacy, to approve the **Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

FY 12/13

a. General Fund	\$	710,344.25
b. Highway Fund	\$	127,159.54
c. Health Fund	\$	23,990.50
d. Sheriff Service Fee Fund	\$	25,822.00
e. Sheriff Commissary Fund	\$	3,855.79
f. Sheriff Courthouse Security Service Fee Fund	\$	3,993.78
g. Sheriff Revolving Fund	\$	55,560.04
h. Sheriff Cleveland County Justice Center Fund	\$	81,074.67
i. Treasurer Certification Fee Fund	\$	473.39
j. County Clerk Lien Fee Fund	\$	2,735.10
k. County Clerk Preservation Fee Fund	\$	28,297.94
l. Fair Board Fund	\$	571.86

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

F. New Business: No new business items were presented to the Board for discussion.

G. Commissioner’s Discussions regarding County Business:

Rusty Sullivan said that they have started chipping today and are out doing road construction. They are completing the cleanup as well. He asked that everyone bear with them when traveling in those construction areas and to use caution.

Darry Stacy said that they were working on several construction projects and one in conjunction with District #1 on 149th Street. He said that he would like to express his gratitude to his workers; some of them are still working seven days a week trying to help with debris cleanup.

Rod Cleveland said that Commissioner Stacy received a phone call from Tom Cole, U.S. Representative for Oklahoma’s 4th Congressional District, regarding federal level assistance. He said that there are some projects going on in the area of preplanning and coordination in responding to emergency situations.

H. Public Comment: There were no comments from the public.

I. Adjourn.

There being no further business to come before the Board, Rusty Sullivan moved that the meeting be adjourned at approximately 1:37 pm. The motion was seconded by Darry Stacy.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

